

**Arbor Academy**  
**Board Meeting Minutes**  
**December 21, 2017**

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**Board Members Attending:** Ms. Jan Frantz, Dr. Pete VanVranken, Mr. Don Gilmer, and Mr. Christopher Micklatcher

**Board Members Absent:** None

**Non-Board Members Attending:** Mr. Bill Barker, Ms. Allison Gumper, Ms. Theresa Brown, Ms. Brandy Resman, Mr. Rick Strawser, Ms. Kristy Worthington, Mr. Chris Hentges, Ms. Sally McKenney, Ms. Laura Simmons and Ms. Mary Kearney.

**1. CALL TO ORDER**

The meeting was called to order at 4:00 p.m.

**2. AUDIT REPORT**

The audit report was presented to the board by Mr. Rick Strawser, CPA, with Norman & Paulsen. See Audit Report for year ending June 30, 2017. Mr. Strawser stated that the audit was an unqualified report which is the highest report issued. Mr. Gilmer moved to accept the audit. Ms. Frantz seconded the motion. Motion carried 4 to 0.

**3. CONSENT AGENDA**

Mr. Micklatcher moved to approve the November 9, 2017 board minutes. Mr. Gilmer seconded the motion. Motion carried 4 to 0. Ms. Frantz moved to approve Inv. A229. Mr. Gilmer seconded the motion. Motion carried 4 to 0. Mr. Gilmer moved to approve Inv. A230. Ms. Frantz seconded the motion. Motion carried 4 to 0. Mr. Gilmer moved to approve Commissary Inv# 100117A & Inv# 110117A. Ms. Frantz seconded the motion. Motion carried 4 to 0.

**4. CRIMINAL HISTORY RECORD INFORMATION (CHRI) POLICY APPROVAL**

Ms. Worthington explained the purpose of the new policy. Mr. Micklatcher moved to approve the Criminal History Record Information (CHRI) policy. Ms. Frantz seconded the motion. Motion carried 4 to 0.

**5. PRINCIPAL REPORT**

See the December 2017 Principal Report presented by Ms. Resman.

**6. TEACHER REPORT**

Ms. Kearney, 3rd grade, talked about the be nice program, reading groups and science unit on space. Mr. Hentges, 4th grade, talked about how the standards really helped with planning. He presented some art work and how their learning about zones of the ocean and mixed numbers and fractions. Ms. McKenney, 4th grade, talked about her high energy group and that the best lessons are hands on; rocks, soil and magnets. Ms. Simmons, 5th grade, talked about working with partners, groups and independent, trying different approaches, playing games and practice, practice, practice, doing, checking, celebrating!

**7. GVSU REPORT**

Mr. Barker spoke about how the GVSU renewal visit is viewed as a celebration, very low key and an opportunity to share. See Charter School Renewal Visit Guide, also need to come up with an idea for the hour long board training.

**8. OTHER BUSINESS**

None

**9. PUBLIC COMMENT**

None

**10. ADJOURN**

Meeting adjourned 4:47 p.m.

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*Donald Gilmer*