

EVERGREEN ACADEMY

Board Meeting Minutes

April 19, 2017

Board Members Attending: Dr. Eugene McKay, Mr. Gerald Hollaway and Ms. Della Weaver

Board Members Absent: Mr. Jeff Boyd

Non-Board Members Attending: Mr. Larry Spencer, Ms. Theresa Brown, Ms. Kristy Worthington, Ms. Allison Gumper, Ms. Jennifer Anderson-Rolfe and Ms. Emily Okar

1. CALL TO ORDER PUBLIC HEARING

The meeting was called to order at 3:55 p.m.

2. OATH OF OFFICE

Mr. Spencer administered the Oath of Office to Ms. Weaver.

3. NOMINATE TEMPORARY CHAIRPERSON

Dr. McKay moved to nominate Ms. Gumper to serve as temporary chairperson. Mr. Hollaway seconded the motion. Motion carried 3 to 0.

4. ELECTION OF OFFICERS

Mr. Hollaway moved to nominate Dr. Eugene McKay as President, Mr. Jeff Boyd as Vice President, and Mr. Gerald Hollaway as Secretary and Treasurer. Ms. Weaver seconded the motion. Motion carried 3 to 0.

5. RECOMMENDED RESOLUTIONS

- a. Resolution designating person responsible for:
taking minutes, posting notices & locations of board meetings,
sending approved minutes to authorizer, making pre-approved minutes available/posted within 8 days (**Business Office staff**)
- b. Resolution designating depositories for various funds and authorized signature(s) for various funds and accounts (**Comerica, Board Officers, and Ms. Allison Gumper-FBR Representative**)
- c. Resolution appointing legal counsel (**Varnum Riddering Schmidt & Howlett LLP, & Doug McNeil**)
- d. Resolution appointing financial auditors (**Norman & Paulsen, P.C.**)
- e. Resolution designating spokesperson representing the board with the media (**Board chair**)
- f. Resolution designating Sexual Harassment contact and Title VI, Title IX, Section 504 contact and FOIA Coordinator (**Ms. Allison Gumper**)

Ms. Weaver moved to approve the Resolutions a-f, changing e from Board Chair to Dr. Eugene McKay. Dr. McKay seconded the motion. Motion carried 3 to 0.

6. CONSENT AGENDA

Mr. Hollaway moved to approve the December 21, 2016 board minutes, Invoices #E58, #E59, #E60 & #E61 and COM Inv. #010117E, #020117E, #030117E, & #040117E. Ms. Weaver seconded the motion. Motion carried 3 to 0.

7. 2015-2016 ANNUAL EDUCATION REPORT

Ms. Anderson-Rolfe presented the Annual Education Report. See AER Report. Mr. Hollaway moved to accept the 2015-2016 Annual Education Report. Ms. Weaver seconded the motion. Motion carried 3 to 0.

8. PRINCIPAL REPORTS
See the April 2017 report presented by Ms. Anderson-Rolfe.
9. TEACHER REPORT
Ms. Okar, 2nd grade teacher, presented the Teacher Report. She shared with the board the reports that her 2nd graders have been working on. She talked about the process beginning with the research and ending with the finished result and presenting it to an audience.
10. PTO REPORT
None
11. GVSU REPORT
Presented by Mr. Spencer. See Literature.
12. OTHER BUSINESS
None.
13. PUBLIC COMMENT
None.
14. CALL TO ADJOURN
Meeting adjourned at 4:23 p.m.


