

**ARBOR ACADEMY**  
Board Meeting Minutes  
September 1, 2016

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Board Members Attending: Dr. Pete VanVranken, Ms. Jan Frantz, and Mr. Christopher Micklatcher

Board Members Absent: Mr. Donald Gilmer

Non-Board Members Attending: Mr. Larry Spencer, Ms. Allison Gumper, Ms. Kristy Worthington, Ms. Theresa Brown, and Ms. Brandy Resman

1. CALL TO ORDER PUBLIC HEARING

The meeting was called to order at 4:00 p.m.

2. CONSENT AGENDA

Mr. Micklatcher moved to approve the June 20, 2016 board minutes, Invoices A213 & A214. Ms. Frantz seconded the motion. Motion carried 3 to 0.

3. APPROVAL OF 2016-2017 CURRICULUM

Ms. Frantz moved to approve the 2016-2017 curriculum. Mr. Micklatcher seconded the motion. Motion carried 3 to 0.

4. APPROVAL OF 2016-2017 PARENT HANDBOOK

Mr. Micklatcher moved to approve the 2016-2017 Parent Handbook. Ms. Frantz seconded the motion. Motion carried 3 to 0.

5. APPROVAL OF LEASE AMENDMENT

Mr. Micklatcher moved to approve the GVSU Lease Amendment. Ms. Frantz seconded the motion. Motion carried 3 to 0.

6. APPROVAL OF WELLNESS POLICY

Mr. Micklatcher moved to approve the Wellness Policy. Ms. Frantz seconded the motion. Motion carried 3 to 0.

7. PRINCIPAL REPORT

See the August 2016 report presented by Ms. Resman. Ms. Frantz moved to approve the Focus School Quarterly Report. Mr. Micklatcher seconded the motion. Motion carried 3 to 0.

8. GVSU REPORT

Mr. Spencer presented the GVSU Academic Grant information. See documentation.

9. OTHER BUSINESS

The HACCP-Based Standard Operating Policy and Procedures was presented by Ms. Gumper. See manual. Mr. Micklatcher moved to approve the HACCP-Based Standard Operating Policy and Procedures manual. Ms. Frantz seconded the motion. Motion carried 3 to 0.

10. PUBLIC COMMENT

None

11. CALL TO ADJOURN

Meeting adjourned at 4:50 p.m.

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Board Member Approval: \_\_\_\_\_

