

**FOREST ACADEMY**  
Board Meeting Minutes  
August 23, 2016

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Board Members Attending: Ms. Nancy Murray, Mr. David Nieuwenhuis, Ms. Whitney Wilkins, Mr. Michael Ward, and Ms. Kimberly Lamp

Board Members Absent: None

Non-Board Members Attending: Mr. Larry Spencer, Ms. Kristy Worthington, Ms. Amanda Brown, Ms. Allison Gumper, Ms. Theresa Brown, Ms. Sarah Hawkes, Ms. Chelsie Fall, and Ms. Jan Hughson

1. CALL TO ORDER PUBLIC HEARING

The meeting was called to order at 4:37 p.m.

2. CONSENT AGENDA

Ms. Lamp moved to approve the June 21, 2016 board minutes and management invoices F60 & F61. Mr. Nieuwenhuis seconded the motion. Motion carried 5 to 0.

3. APPROVAL OF CURRICULUM FOR 2016-2017

Ms. Wilkins moved to accept for approval the curriculum for 2016-2017 school year. Mr. Nieuwenhuis seconded the motion. Motion carried 5 to 0.

4. APPROVAL OF WELLNESS POLICY

Mr. Nieuwenhuis moved to accept for approval the Wellness Policy. Mr. Ward seconded the motion. Motion carried 5 to 0.

5. LEASE AMENDMENT

Mr. Ward moved to accept for approval the Lease Amendment. Ms. Wilkins seconded the motion. Motion carried 5 to 0.

6. APPROVAL OF 2016-2017 PARENT HANDBOOK

Mr. Nieuwenhuis moved to approve the 2016 – 2017 parent handbook. Discussion held. Ms. Lamp seconded the motion. Motion carried 5 to 0.

7. PRINCIPAL REPORT

See the August 2016 report presented by Ms. Brown.

8. GVSU REPORT

Mr. Spencer presented the GVSU Academic Grant information. See documentation.

9. OTHER BUSINESS

The HACCP-Based Standard Operating Policy and Procedures was presented by Ms. Gumper. See manual. Mr. Nieuwenhuis moved to approve the HACCP-Based Standard Operating Policy and Procedures manual. Ms. Wilkins seconded the motion. Motion carried 5 to 0. Ms. Hawkes, PTO, introduced PTO's Secretary Jan Hughson. PTO host play dates throughout the summer, the last one will be Thursday, August 25, 2016, they will be serving hamburgers and hot dogs, all are welcome.

10. PUBLIC COMMENT

None

11. CALL TO ADJOURN

Meeting adjourned at 5:09 p.m.

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*Nancy Murray*  
10/25/16