

## EVERGREEN ACADEMY

### Board Meeting Minutes

April 20, 20106

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Board Members Attending: Ms. Nancy Lindahl, Mr. Jeff Boyd, and Mr. Gerald Hollaway

Board Members Absent: None

Non-Board Members Attending: Mr. Larry Spencer, Ms. Theresa Brown, Ms. Kristy Worthington, Ms. Allison Gumper, and Ms. Jennifer Anderson-Rolfe

1. CALL TO ORDER PUBLIC HEARING

The meeting was called to order at 11:36 a.m.

2. NOMINATE TEMPORARY CHAIRPERSON

Ms. Lindahl moved to nominate Ms. Gumper to serve as temporary chairperson. Mr. Boyd seconded the motion. Motion carried 3 to 0.

3. ELECTION OF OFFICERS

Ms. Gumper moved to nominate Ms. Nancy Lindahl as President, Mr. Jeff Boyd as Vice President, Mr. Gerald Hollaway as Secretary and Treasurer. Ms. Lindahl seconded the motion. Motion carried 3 to 0.

4. RECOMMENDED RESOLUTIONS

- a. Resolution designating person responsible for:  
taking minutes, posting notices & locations of board meetings,  
sending approved minutes to authorizer, making pre-approved minutes available/posted within 8 days (**Business Office staff**)
- b. Resolution designating depositories for various funds and authorized signature(s) for various funds and accounts (**Comerica, Board Officers, and Ms. Allison Gumper-FBR Representative**)
- c. Resolution appointing legal counsel (**Varnum Riddering Schmidt & Howlett LLP, & Doug McNeil**)
- d. Resolution appointing financial auditors (**Norman & Paulsen, P.C.**)
- e. Resolution designating spokesperson representing the board with the media (**Board chair**)
- f. Resolution designating Sexual Harassment contact and Title VI, Title IX, Section 504 contact and FOIA Coordinator (**Ms. Allison Gumper**)

Mr. Hollaway moved to approve the Resolutions a-f, confirming Ms. Allison Gumper, FBR representative as an authorized signatory on Evergreen Academy checks, as stated on the Management agreement. Mr. Boyd seconded the motion. Motion carried 3 to 0.

5. CONSENT AGENDA

Mr. Hollaway moved to approve the February 24, 2015 board minutes, Invoices E48 & E49, COM Inv. #030116E & #040116E. Mr. Boyd seconded the motion. Motion carried 3 to 0.

6. 2014-2015 ANNUAL EDUCATION REPORT

Ms. Anderson-Rolfe presented the Annual Education Report. See AER Report. Mr. Boyd moved to accept the 2014-2015 Annual Education Report. Mr. Hollaway seconded the motion. Motion carried 3 to 0.

7. PRINCIPAL REPORTS  
See the April 2016 report presented by Ms. Anderson-Rolfe. Also discussion was held in regards to adjusting the time that our board meetings are held (11:30 am) to 4:00 p.m. This would help accommodate having a teacher and a PTO representative present. In addition, Ms. Gumper requested eliminating the February board meeting. There isn't anything pertinent that can't be included in the April board meeting. There is also the option that if there is something that needs to be discussed, a February board meeting can be put in place. A final Board Calendar will be approved at the June 2016 board meeting.
8. TEACHER REPORT  
None
9. PTO REPORT  
See May 2016 PTO report presented by Ms. Anderson-Rolfe.
10. GVSU REPORT  
None.
13. OTHER BUSINESS  
None.
14. PUBLIC COMMENT  
None.
15. CALL TO ADJOURN  
Meeting adjourned at 12:02 p.m.

 6-28-16

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