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Board Members Attending: Dr. Pete VanVranken, Ms. Jan Frantz, Ms. Carrie Phillips, and Mr. Chris Micklatcher

Board Members Absent: Mr. Don Gilmer

Non-Board Members Attending: Ms. Jennifer Kemp, Mr. Robert Fortin, Ms. Allison Gumper, Ms. Melissa Martin, Ms. Kristy Worthington, and Ms. Kristi Dell

**1. CALL TO ORDER PUBLIC HEARING**

The meeting was called to order at 4:00 p.m.

**1a. BOARD NOMINATION**

Ms. Frantz moved to nominate Mr. Christopher Micklatcher to the Board Officers. Ms. Phillips supported the motion. Motion carried 3 to 0.

**1b. OATH OF OFFICE**

Mr. Christopher Micklatcher took his oath of office.

**2. APPROVAL OF MINUTES**

Ms. Frantz moved to approve the August 27, 2015 board minutes. Ms. Phillips seconded the motion. Motion carried 4 to 0.

**3. APPROVAL OF MANAGEMENT INVOICES**

- a. Ms. Phillips moved to accept for approval invoice A201. Ms. Frantz seconded the motion. Motion carried 4 to 0.
- b. Ms. Frantz moved to accept for approval invoice A203. Ms. Phillips seconded the motion. Motion carried 4 to 0.
- c. Ms. Frantz moved to accept for approval invoice A204. Ms. Phillips seconded the motion. Motion carried 4 to 0.
- d. Ms. Frantz moved to accept for approval invoice COM Invoice #090115A. Ms. Phillips seconded the motion. Motion carried 4 to 0.

**4. APPROVAL OF LEASE AMENDMENT**

Ms. Phillips moved to approve the amendment of the 2015 – 2016 lease. Ms. Frantz seconded the motion. Motion carried 4 to 0.

**5. APPROVAL OF FREEDOM OF INFORMATION ACT POLICY ADDENDUM**

Ms. Phillips moved to accept for approval the Freedom of Information Act addendum. Ms. Frantz seconded the motion. Motion carried 4 to 0.

**6. FINGERPRINT AGENCY OF RECORD APPROVAL**

Ms. Phillips moved to accept for approval KRESA as the Fingerprint Agency of Record for Arbor Academy. Ms. Frantz seconded the motion. Motion carried 4 to 0.

**7. PRINCIPAL REPORT**

Ms. Martin informed the board that are 191 students enrolled, 60 summer work packets were returned, conferences will be held the second week of November, CHAMPS and PBIS are being implemented by the teachers.

**8. TEACHER REPORT**

Ms. Jennifer Kemp spoke to the board about the results of using the CHAMPS (Conversation, Help, Activity, Movement, Participation, Success) program and that the teacher is able to focus less time on the bad behaviors.

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9. GVSU REPORT

Mr. Fortin handed out the GVSU Charter School Office report. Arbor Academy has signed up for the 2015-2016 Grant offered by GVSU. All board members have been invited to a Board Development dinner hosted by GVSU on November 2, 2015 which will meet an item needed for the 2015-2016 GVSU Grant. Mr. Fortin announced his retirement as of December 31, 2015 and Larry Spencer will be the GVSU representative for Arbor Academy for the remainder of the school year.

10. OTHER BUSINESS

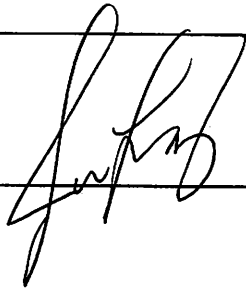
11. PUBLIC COMMENT

12. CALL TO ADJOURN

Meeting adjourned at 4:29 p.m.

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Board Member Approval:



12/17/2015