

Arbor Academy
Board Meeting Minutes
December 18, 2014

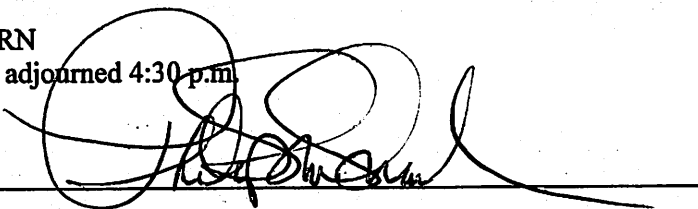
Board Members Attending: Ms. Jan Frantz, Dr. Pete VanVranken, Mr. Don Gilmer, Mr. Allen Harmon, and Ms. Carrie Phillips

Board Members Absent: None

Non-Board Members Attending: Mr. Henry Winter, Mr. Robert Fortin, Ms. Allison Gumper, Ms. Kristy Worthington, Ms. Gabriella Surprenant, Ms. Jennifer Kemp, Dr. Norman Peterson, Ms. Melissa Martin, Ms. Cindi Westerhouse, and Mr. Rick Strawser.

1. **CALL TO ORDER**
The meeting was called to order at 4:09 p.m.
2. **BOARD NOMINATION/OATH OF OFFICE**
Mr. Harmon moved to nominate Ms. Carrie Phillips to the board. Ms. Frantz seconded. Motion carried 4 to 0. Ms. Phillips took the Oath of Office as well.
3. **AUDIT REPORT**
The audit report was presented to the board by Mr. Rick Strawser, CPA, with Norman & Paulsen. Mr. Strawser stated that the report was an unqualified report, which is the highest opinion associated with an audit.
4. **APPROVAL OF MINUTES**
Mr. Gilmer moved to approve the October 23, 2014 board minutes. Ms. Frantz seconded the motion. Motion carried 4 to 0.
5. **APPROVAL OF MANAGEMENT INVOICES**
Mr. Gilmer moved to accept for approval Invoice A193. Ms. Frantz seconded the motion. Motion carried 4 to 0. Ms. Frantz moved to accept for approval Invoice A194. Mr. Harmon seconded. Motion carried 4 to 0. Mr. Gilmer moved to accept for approval Commissary Invoices dated 11/03/14 and 12/01/14. Ms. Frantz seconded the motion. Motion carried 4 to 0.
6. **APPROVAL OF CONTRACT AMENDMENT**
Mr. Fortin presented the Contract Amendments. Mr. Harmon moved to approve the Contract Amendments. Mr. Gilmer seconded. Motion carried 4 to 0.
7. **PRINCIPAL REPORT**
See the December 2014 Principal Report presented by Ms. Martin. Ms. Martin also presented the Focus School Quarterly Report to the board. See attached Report.
8. **TEACHER REPORT**
Ms. Westerhouse, fifth grade teacher, discussed a goal sheet from the fall for her students showing each students projected goal, areas they are struggling in, and in using Des Cartes, they will focus on bringing scores up. She has been working with Ms. Surprenant's and Ms. Kemp's class, fifth/sixth grade teachers, switching and maintaining EBLI, and working on those strategies.

9. **GVSU REPORT**
Mr. Fortin congratulated Arbor Academy on a clean audit report, and wished everyone a Merry Christmas.
10. **OTHER BUSINESS**
None
11. **PUBLIC COMMENT**
None
12. **ADJOURN**
Meeting adjourned 4:30 p.m.



A handwritten signature in black ink is written over a horizontal line. The signature is highly stylized and cursive, appearing to read "J. Fortin".