

**Arbor Academy**  
**Board Meeting Minutes**  
**August 28, 2014**

**Board Members Attending:** Mr. Don Gilmer, Mr. Allen Harmon, and Dr. Pete VanVranken

**Board Members Absent:** Ms. Jan Frantz

**Non-Board Members Attending:** Mr. Robert Fortin, Ms. Melissa Martin, Ms. Allison Gumper, Ms. Kristy Worthington, and Dr. Norman Peterson.

1. **CALL TO ORDER**  
The meeting was called to order at 4:03 p.m.
2. **APPROVAL OF MINUTES**  
Mr. Gilmer moved to approve the June 26, 2014 board minutes. Mr. Harmon seconded the motion. Motion approved 3 to 0.
3. **APPROVAL OF CONTRACT AMENDMENT**  
Mr. Gilmer moved to approve the Contract Amendment to the Lease. Mr. Harmon seconded. Motion carried 3 to 0. Discussion held.
4. **APPROVAL OF 2014-2015 CURRICULUM**  
Mr. Harmon moved to approve the 2014-2015 Curriculum. Mr. Gilmer seconded the motion. Motion carried 3 to 0. Discussion held.
5. **APPROVAL OF MANAGEMENT INVOICES**  
Mr. Gilmer moved to accept for approval Invoice A189. Mr. Harmon seconded the motion. Motion approved 3 to 0. Mr. Harmon moved to accept for approval Invoice A190. Mr. Gilmer seconded the motion. Motion approved 3 to 0.
6. **2013-2014 ANNUAL EDUCATION REPORT**  
The 2013-2014 Annual Education Report was presented by Ms. Martin. Mr. Harmon motioned to accept the Annual Education Report. Mr. Gilmer seconded the motion. Motion approved 3 to 0.
7. **2014 -2015 PARENT HANDBOOK APPROVAL**  
Ms. Gumper presented the Parent Handbook changes summary. Mr. Gilmer moved to approve the 2014-2015 Parent Handbook. Mr. Harmon seconded the motion. Motion approved 3 to 0. Discussion held. Mr. Harmon also asked about posting a sign for parents prohibiting carrying a concealed weapon. Discussion held. Mr. Fortin will check into this.
8. **PRINCIPAL REPORT**  
See August 2014 Principal report presented by Ms. Martin.
9. **GVSU REPORT**  
Mr. Gilmer moved to accept the Yearly Charter School Academic Grant monies in the amount of \$6,000.00 as presented by Mr. Fortin. Mr. Harmon seconded the motion. Motion carried 3 to 0. Mr. Fortin addressed and explained the GVSU probation and that there will be further discussion and decisions made in a meeting held mid-September with Mr. Flanagan, State Superintendent.

10. OTHER BUSINESS

Ms. Gumper presented the Epinephrine Pen Policy to the board. Mr. Gilmer moved to approve the Epinephrine Pen Policy. Mr. Harmon seconded the motion. Motion carried 3 to 0.

11. PUBLIC COMMENT

None

12. ADJOURN

Meeting adjourned 4:48 p.m.

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