

Arbor Academy
Board Meeting Minutes
February 26, 2015

Board Members Attending: Mr. Don Gilmer, Dr. Pete VanVranken, and Ms. Carrie Phillips

Board Members Absent: Ms. Jan Frantz

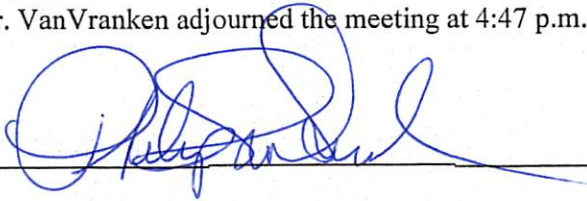
Non-Board Members Attending: Mr. Henry Winter, Mr. Robert Fortin, Ms. Melissa Martin, Ms. Kristy Worthington, Ms. Lesa Hecht, Ms. Sally Lemley, Ms. Sally McKenney, Ms. Valerie Gandy, Ms. Rebecca Sakal, Ms. Ericka Holbert, and Mr. Thomas Kruzel

1. **CALL TO ORDER**
Dr. VanVranken called the meeting to order at 3:59 p.m.
2. **APPROVAL OF MINUTES**
Mr. Gilmer moved to approve the December 18, 2014 board minutes. Ms. Phillips seconded the motion. Motion carried 3 to 0.
3. **APPROVAL OF PARENTAL INVOLVEMENT POLICY**
Ms. Phillips moved to approve the Parent Involvement policy. Mr. Gilmer seconded the motion. Motion carried 3 to 0.
4. **APPROVAL OF MANAGEMENT INVOICES**
Mr. Gilmer moved to accept for approval Inv. A195 and A196. Ms. Phillips seconded the motion. Motion carried 3 to 0. Mr. Gilmer moved to approve Commissary Inv. 01/05/15 & 02/05/15. Ms. Phillips seconded the motion. Motion carried 3 to 0.
5. **PRINCIPAL REPORT**
See the February 2015 Principal Report presented by Ms. Martin. Ms. Martin also presented the Focus School Quarterly Report to the board. See attached Report.
6. **TEACHER REPORT**
Ms. Hecht, first grade teacher discussed having consistent goals and objectives throughout all the first grade classes. The first grade teachers focus on one another's teaching strengths and have them teach that certain subject to all the first graders in each class. They share ideas and resources with each other weekly which makes for a strong teaching team. Also, the teachers shared they are working in reading groups by using the NWEA scores to find areas that need attention to make the students better readers. Discussion was also about EBLI, how this program helps with spelling, writing, and reading.
7. **GVSU REPORT**
Mr. Fortin announced the resignation of Mr. Allen Harmon. Mr. Gilmer moved to approve the resignation of Mr. Harmon. Ms. Phillips seconded the motion. Motion carried 3 to 0. Mr. Fortin stated GVSU is in the process of getting accredited with the legislature by the end of June 2015. Also, there's a State of Michigan requirement that needs to be posted on the academy website, via a "mitten" that will contain the school's benefits, expenditures, budgets etc. Mr. Fortin also announced the golf outing is scheduled for June 11, 2015, more information to follow, and also the tigers game scheduled for June 14, 2015.
8. **OTHER BUSINESS**

Mr. Winter introduced Mr. Kruzel, the new Director of Schools, that will be taking over after Mr. Winter's retirement at the end of the school year. He also announced the newest changes at the Foundation for Behavioral Resources with Ms. Allison Gumper taking on her new role as FBR Business Office Manager, Ms. Worthington becoming the Charter School Business Office manager, and that a new replacement for the Administrative Assistant position will be forthcoming.

9. PUBLIC COMMENT
None

10. ADJOURN
Dr. VanVranken adjourned the meeting at 4:47 p.m.

A handwritten signature in blue ink is written over a solid horizontal black line. The signature is cursive and appears to read "J. VanVranken".