

**EVERGREEN ACADEMY**

Board Meeting Minutes

December 18, 2013

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Board Members Attending: Ms. Kathryn Spiegel, Ms. Nancy Lindahl, Mr. James Hettinger.

Board Members Absent: Mr. Gerald Hollaway

Non-Board Members Attending: Ms. Jennifer Anderson-Rolfe, Mr. Henry Winter, Mr. Robert Fortin, Ms. Allison Gumper, Ms. Kristy Worthington, Ms. Sarah Bryans, Mr. Darren Webb, Ms. Kelly Davis, and Mr. Rick Strawser.

1. CALL TO ORDER

The meeting was called to order at 11:30 a.m.

2. AUDIT REPORT

Mr. Strawser, Norman and Paulsen, P.C., presented a qualified audit report. Mr. Hettinger moved to accept the audit report. Ms. Lindahl seconded the motion. Motion carried 3 to 0.

3. APPROVAL OF MINUTES

Mr. Hettinger moved to approve the October 23, 2013 board meeting minutes. Ms. Lindahl seconded the motion. Motion carried 3 to 0.

4. APPROVAL OF MANAGEMENT INVOICES

Ms. Spiegel moved to accept Inv. E20 and Inv. E21. Ms. Lindahl seconded the motion. Motion carried 3 to 0. Ms. Spiegel moved to approve Commissary Invoice dated 11/01/13 and Commissary Invoice dated 12/02/13. Mr. Hettinger seconded the motion. Motion carried 3 to 0.

5. PRINCIPAL REPORT

See the December 2013 Principal Report presented by Ms. Anderson-Rolfe.

6. TEACHER REPORT

Mr. Webb, 3<sup>rd</sup>/4<sup>th</sup> grade teacher, discussed that his 3<sup>rd</sup> grade class is in the process of learning multiplication math facts, and his fourth grade class is learning division. They are also working on Christmas presents for parents using blue ornaments. The students are dipping their fingertips in white and placing them on the bulbs to create snowmen.

7. PTO REPORT

See December 2013 PTO report presented by Ms. Davis.

8. GVSU REPORT

Mr. Fortin announced to the board members the February 10, 2014 board training will be from 6pm-8pm. This is an excellent opportunity to speak with other board members. Mr. Fortin also introduced Ms. Sarah Bryans as a nominee for a board member position. Mr. Hettinger moved to nominate Ms. Bryans. Ms. Lindahl seconded the motion. Motion carried 3 to 0.

9. OTHER BUSINESS

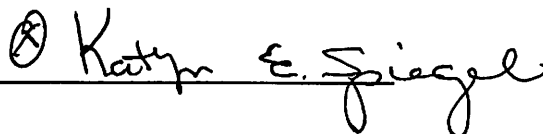
None

10. PUBLIC COMMENT

None

11. CALL TO ADJOURN

Meeting adjourned at 12:00 p.m.

 Kathryn E. Spiegel

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