

## **EVERGREEN ACADEMY**

### **Board Meeting Minutes**

**April 30, 2014**

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**Board Members Attending:** Mr. James Hettinger, Ms. Sarah Bryans, and Ms. Kathryn Spiegel

**Board Members Absent:** Mr. Gerald Hollaway, and Ms. Nancy Lindahl

**Non-Board Members Attending:** Mr. Robert Fortin, Ms. Allison Gumper, Dr. Grace Emley, Ms. Cheryl Cannon-Edwards, Ms. Jennifer Anderson-Rolfe, and Mr. Henry Winter

**1. CALL TO ORDER PUBLIC HEARING**

The meeting was called to order at 11:30 a.m..

**2. NOMINATE TEMPORARY CHAIRPERSON**

Ms. Spiegel moved to nominate Allison Gumper to serve as temporary chairperson. Mr. Hettinger seconded the motion. Motion carried 3 to 0.

**3. ELECTION OF OFFICERS**

Ms. Bryans moved to nominate Mr. James Hettinger as President, Ms. Kathryn Spiegel as Vice President, and the other board members to remain as slated. Ms. Spiegel supported the motion. Motion carried 3 to 0.

**4. RECOMMENDED RESOLUTIONS**

- a. Resolution designating person responsible for:  
taking minutes, posting notices & locations of board meetings,  
sending approved minutes to authorizer, making pre-approved minutes available/posted within 8 days (Business Office staff)
- b. Resolution designating depositories for various funds and authorized signature(s) for various funds and accounts (Comerica, Board Officers)
- c. Resolution appointing legal counsel (Varnum Riddering Schmidt & Howlett LLP, & Doug McNeil)
- d. Resolution appointing financial auditors (Norman & Paulsen, P.C.)
- e. Resolution designating spokesperson representing the board with the media (Mr. James Hettinger)
- f. Resolution designating Sexual Harassment contact and Title VI, Title IX, Section 504 contact and FOIA Coordinator (Dr. Norman Peterson)

Ms. Spiegel moved to keep the resolutions as stated. Ms. Bryans seconded the motion. Motion carried 3 to 0.

**5. APPROVAL OF MINUTES**

Ms. Spiegel moved to approve the February 26, 2014 board minutes. Ms. Bryan seconded the motion. Motion carried 3 to 0.

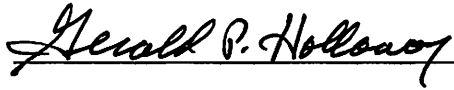
**6. APPROVAL OF ADMISSION POLICY**

Presented by Mr. Winter. Ms. Bryans moved to approve the Admission Policy. Ms. Spiegel seconded. Discussion held. Motion carried 3 to 0.

**7. APPROVAL OF MANAGEMENT INVOICES**

Mr. Spiegel moved to accept for approval Invoices E24, E25, COM Inv. 03/05/14, and COM Inv. 04/01/14. Ms. Bryans seconded the motion. Motion carried 3 to 0.

8. PRINCIPAL REPORTS  
See the April 2014 report presented by Ms. Anderson-Rolfe.
9. TEACHER REPORT  
Mr. Bobb, first and second grade teacher, discussed his students being involved in Earth Day by picking up trash in the community and participating in the recycling project.
10. PTO REPORT  
See April 2014 PTO report presented by Ms. Bryans.
11. GVSU REPORT  
Mr. Fortin handed out information on the "Charter Public School Board Day At The Capitol". See announcement. He also notified us of the date for the upcoming Golf date as June 12, 2014.
12. OTHER BUSINESS  
Mr. Winter presented MEAP 2013-2014 results information for Evergreen Academy. Discussion held. See reports.
13. PUBLIC COMMENT  
None
14. CALL TO ADJOURN  
Meeting adjourned at 12:01 p.m.

  
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