

FOREST ACADEMY
Board Meeting Minutes
April 23, 2019

Board Members Attending: Ms. Nancy Murray, Mr. Michael Ward, Ms. Whitney Wilkins and Mr. Kurt Haller.

Board Members Absent: None

Non-Board Members Attending: Ms. Jan Larkin, Ms. Amanda Brown, Ms. Theresa Brown, Ms. Meghan Watters, Mr. Bill Barker, Ms. Cyndi Poth, Mr. David Keenan, Ms. Julie Knop and Ms. Danielle Perez.

1. CALL TO ORDER PUBLIC HEARING

The meeting was called to order at 4:36 p.m.

2. BOARD NOMINATION/OATH OF OFFICE

Ms. Murray moved to nominate Ms. Larkin to the board. Mr. Ward seconded the motion. Motion carried 4 to 0. Ms. Murray welcomed Ms. Larkin to the board and Ms. Larkin talked about herself and of her connection to Forest Academy. Ms. Wilkins moved to nominate Mr. Haller to the board. Ms. Murray seconded the motion. Motion carried 4 to 0. Mr. Barker administered the Oath of Office to Mr. Haller.

3. NOMINATE TEMPORARY CHAIRPERSON

Ms. Murray moved to nominate Ms. Amanda Brown to serve as temporary chairperson. Ms. Wilkins seconded the motion. Motion carried 4 to 0.

4. ELECTION OF OFFICERS

Ms. Wilkins moved to keep the slate the same: Ms. Murray as President, Mr. Haller as Vice-President, Ms. Wilkins as Secretary and Mr. Ward as Treasurer. Mr. Ward seconded the motion. Motion carried 4 to 0.

5. RECOMMENDED RESOLUTIONS

- a. Resolution designating person responsible for:
taking minutes, posting notices & locations of board meetings,
sending approved minutes to authorizer, making pre-approved minutes available/posted within 8 days (**Business Office staff**)
- b. Resolution designating depositories for various funds and authorized signature(s) for various funds and accounts (**Comerica, Board Officers, FBR Representative-Ms. Allison Gumper**)
- c. Resolution appointing legal counsel (**Varnum Riddering Schmidt & Howlett LLP, and/or Doug McNeil with Saunders Winter McNeil PLLC**)
- d. Resolution appointing financial auditors (**Norman & Paulsen, P.C.**)
- e. Resolution designating spokesperson representing the board with the media (**Mr. Michael Ward**)
- f. Resolution designating Sexual Harassment contact and Title VI, Title IX, Section 504 contact and FOIA Coordinator (**Ms. Allison Gumper**)

Mr. Haller moved to accept the Resolutions as they stand. Ms. Wilkins seconded the motion. Motion carried 4 to 0.

6. CONSENT AGENDA

Mr. Ward moved to approve the December 18, 2018 board minutes, invoices #F90, #F91, #F92, #F93, and Comm Inv. #120118F, #010119F, #020119F, #030119F. Ms. Wilkins seconded the motion. Motion carried 4 to 0.

7. **PRINCIPAL REPORT**
See the April 2019 principal report presented by Ms. Watters.
 8. **TEACHER REPORT**
Ms. Perez talked about the animal research project that the students have been working on. Also about reading, writing and in math they have been working on fractions where they are cutting things in half and that the students like to make things equal and fair. Ms. Knop talked about reading, math and language prep for NWEA and how the 3rd grd. reading law adds more pressure.
 9. **PTO REPORT**
None
 10. **GVSU REPORT**
Mr. Barker presented the GVSU report. He spoke about the grant money that Forest had earned, see 2017-2018 Academic Grant Award, and about the dinner on May 6th in Augusta. He also welcomed Ms. Larkin to the board and spoke about GVSU.
 11. **OTHER BUSINESS**
None
 12. **PUBLIC COMMENT**
None
 13. **CALL TO ADJOURN**
Meeting adjourned at 5:00 p.m.
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Nancy Murray
Board President
6/24/19