

**Augusta Academy**  
**Board Meeting Minutes**  
**April 23, 2019**

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**Board Members Attending:** Mr. Tony Ratti, Ms. Valerie Gilbert, Ms. Marcea Schwartz and Dr. James Grubka.

**Board Members Absent:** None

**Non-Board Members Attending:** Ms. Cyndi Poth, Ms. Theresa Brown, Mr. Bill Barker, Ms. Amanda Brown, Mr. Craig Smith and Mr. David Keenan.

**1. CALL TO ORDER**

Meeting was called to order at 6:03pm.

**2. BOARD NOMINATION/OATH OF OFFICE**

Ms. Gilbert moved to nominate Mr. Smith to the board. Dr. Grubka seconded the motion. Motion passed 4 to 0. Mr. Smith talked about his history and his experience as PTO President at Oakland Academy. Mr. Barker administered the Oath of Office to Dr. Grubka.

**3. NOMINATE TEMPORARY CHAIRPERSON**

Mr. Ratti moved to nominate Ms. Amanda Brown to serve as temporary chairperson. Dr. Grubka seconded the motion. Motion carried 4 to 0.

**4. ELECTION OF OFFICERS**

**Board Slate**

**President:** Mr. Tony Ratti

**Vice President:** Dr. James Grubka

**Secretary:** Ms. Valerie Gilbert

**Treasurer:** Ms. Marcea Schwartz

Mr. Gilbert moved to accept the slate of officers. Ms. Schwartz seconded the motion. Motion carried 4 to 0.

**5. RECOMMENED RESOLUTIONS**

- a. Resolution designating person responsible for taking minutes, posting notices & locations of board meetings, sending approved minutes to authorizer, making pre-approved minutes available/posted within 8 days (Business Office Staff)
- b. Resolution designating depositories for various funds and authorized signature(s) for various funds and accounts (Comerica, board officers, Ms. Allison Gumper-FBR representative)
- c. Resolution appointing legal counsel (Varnum Riddering Schmidt & Howlee LLP, & Doug McNeil with Saunders Winter NcNeil PLLC)
- d. Resolution appointing financial auditors (Norman & Paulsen, P.C.)
- e. Resolution designating spokesperson representing the board with the media (Board Chair)
- f. Resolution designating Sexual Harassment contact and Title VI, Title IX, Section 504 contact and FOIA Coordinator (Ms. Allison Gumper)

Ms. Schwartz moved to accept the resolutions a-f as stated above. Ms. Gilbert seconded the motion. Motion carried 4 to 0.

**6. CONSENT AGENDA**

Dr. Grubka moved to approve the minutes from December 18, 2018, Invoices AU42, AU43, AU44, and AU45 and Comm Inv. #120118AU, #010119AU, #020119AU and #030119AU. Ms. Gilbert seconded the motion. Motion carried 4 to 0.

7. **PRINCIPAL REPORT**

Ms. Amanda Brown presented the April 2018 Principal Report. See report. She informed the board that Ms. Vicki Gustin, the Augusta Academy secretary, would be retiring and the position is being filled by Ms. Kathy Hamilton a former FBR employee. She also spoke about the memorial and the tree and bench dedication in honor of former teacher, Erica Holbert.

8. **TEACHER REPORT**

None

9. **GVSU REPORT**

Mr. Barker presented the GVSU Report. He talked about the 2017-2018 Academic Grant Award, see report. He also talked about the board training dinner on Monday, April 29th.

10. **OTHER BUSINESS**

None

11. **PUBLIC COMMENT**

None

12. **ADJOURN**

Meeting adjourned 6:21pm

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*Valerie Gilbert*