

**Arbor Academy**  
**Board Meeting Minutes**  
**December 20, 2018**

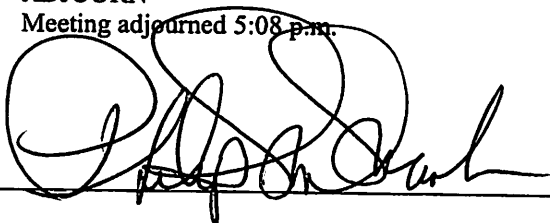
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**Board Members Attending:** Ms. Jan Frantz, Dr. Pete VanVranken and Mr. Don Gilmer

**Board Members Absent:** Mr. Christopher Micklatcher

**Non-Board Members Attending:** Mr. Bill Barker, Ms. Allison Gumper, Ms. Theresa Brown, Ms. Brandy Resman, Mr. Rick Strawser, Ms. Cyndi Poth, Mr. Chris Hentges, Ms. Susan Scheve, and Ms. Jamie Holloway.

1. **CALL TO ORDER**  
The meeting was called to order at 4:06 p.m.
2. **AUDIT REPORT**  
The audit report was presented to the board by Mr. Rick Strawser, CPA, with Norman & Paulsen. See Audit Report for year ending June 30, 2018. Mr. Strawser stated that it was a very clean audit with very good internal controls. Mr. Gilmer moved to accept the audit. Ms. Frantz seconded the motion. Motion carried 3 to 0.
3. **CONSENT AGENDA**  
Ms. Frantz moved to approve the October 25, 2018 board minutes. Mr. Gilmer seconded the motion. Motion carried 3 to 0. Ms. Frantz moved to approve Inv. A241 & A242. Mr. Gilmer seconded the motion. Motion carried 3 to 0. Mr. Gilmer moved to approve Commissary Inv# 100118A & Inv# 110118A. Ms. Frantz seconded the motion. Motion carried 3 to 0.
4. **PRINCIPAL REPORT**  
See the December 2018 Principal Report presented by Ms. Resman.
5. **TEACHER REPORT**  
Ms. Holloway, 3rd grade, talked about the Zearn program which is a free on-line program that is getting kids engaged. It is an interactive program designed to help teachers personalize their math teaching. Mr. Hentges, 4th grade, presented some of his students art work. He also spoke about his students working in smaller work groups and how fraction bars make learning fractions easier. Ms. Scheve, 5th grade, talked about how she was really enjoying her 5th grade students. She said that they have been working on Eco Systems and she presented some of their projects.
6. **GVSU REPORT**  
Mr. Barker talked about the GVSU Performance Report. See Report. Also, he said that the Academic Grant money would be coming in January and talked about filling the board vacancy and about the process involved in doing so. See process. 3yr. nominations were made for Dr. VanVranken, Mr. Gilmer and Ms. Frantz. Ms. Frantz nominated Dr. VanVranken to 3 yrs. on the board. Mr. Gilmer seconded the motion. Motion carried 3 to 0. Ms. Frantz nominated Mr. Gilmer to 3 yrs. on the board. Dr. VanVranken seconded the motion. Motion carried 3 to 0. Dr. VanVranken nominated Ms. Frantz to 3 yrs. on the board. Mr. Gilmer seconded the motion. Motion carried 3 to 0.
7. **OTHER BUSINESS**  
Ms. Gumper presented the updated Parent Handbook with a change to include free breakfast and lunch to all Arbor students. Mr. Gilmer moved to approve the updated Parent Handbook. Mr. Frantz seconded the motion. Motion carried 3 to 0.
8. **PUBLIC COMMENT**  
None
9. **ADJOURN**  
Meeting adjourned 5:08 p.m.

 25 APR 2019

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